

## Director of Finance– UMKC Foundation, 78986

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### Position Description & Qualifications

#### Department

UMKC Foundation

#### Position Overview

UMKC Foundation is seeking qualified applicants for a Director of Finance. This role will perform diverse and complex financial analyses in support of the UMKC Foundation's financial activity including all accounting activities through financial statement preparation and audit, support of endowments, banking, appropriations, as well as donor and gift activities. The UMKC Foundation is a separate but affiliated enterprise to UMKC that is devoted to raising funds for the University of Missouri-Kansas City. From time to time may work with OCIO to manage philanthropic investments made to UMKC. This position will be critical for the overall success of the Foundation and university.

In this position, you will collaborate with leadership of the UMKC Foundation, Office of Finance and Administration, and the Chief Advancement Officer to determine the best strategies for effective long-term investments and maintain ongoing and active networking with internal and external constituencies. This position will have dual reporting relationship to the Chief Advancement Officer and Vice Chancellor of Finance and Administration.

#### Key Responsibilities:

- Ensure integrity and timeliness of all financial reporting within Foundation and the University
- Accountable for reviewing work done by both UMKC and Greater Kansas City Community Foundation as related to the UMKC Foundation
- Reduce financial risk
- Lead and manages financial audits
- May oversee and manage cash, short-term funds. Periodically work with Outsourced Chief Investment Officer (OCIO) to provide guidance on long-term investments.
- Manage direct reports to ensure accounting responsibility

#### Minimum Qualifications

A Bachelor's degree and at least 6 years of experience from which comparable knowledge and skills can be acquired is necessary.

#### Preferred Qualifications

- At least five years of financial experience
- Prior experience in non-profit organizations is a plus
- Incumbent can demonstrate ability to perform with substantial independence of administrative authority and discretion

## Salary & Benefits

UMKC offers a competitive salary, \$80,000 – \$90,000, commensurate with experience, education, and internal equity, affordable medical and dental plans (no waiting periods), 403(b) savings plan, and University paid long-term disability and life insurance benefits.

## How to Apply

- Apply online at [www.umkc.edu/jobs](http://www.umkc.edu/jobs). Position will remain open until filled. Application materials should be submitted by July 18, 2021 for fullest consideration.
- Applicants who wish to apply should combine all application materials (cover letter, resume, and list of three references with contact information) into one PDF or Microsoft Word document and upload as a resume attachment. Limit document name to 50 characters. Maximum size limit is 11MB. Do not include special characters (e.g., /, &, %, etc.).
- References will not be contacted until advanced stages of screening, and candidates will receive prior notification.
- Nominations and inquiries, which will be treated in confidence, are welcomed and should be sent to: [limpick@umkc.edu](mailto:limpick@umkc.edu).
- If you are experiencing technical problems, please call (800) 488-5288.

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### Search Consultant:

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